

Minutes of the Ordinary Council Meeting, held at the Glapwell Centre, The Green, Glapwell, on Thursday 16th January 2025 at 7.00 pm

Non-confidential items

116/25 Councillors present:

Cllr C Fleetwood, Cllr D Harvey, Cllr A Langtry-Palmer, Cllr Colton Lee, Cllr Craig Lee, Cllr J Ritchie, Cllr S Thornton, Cllr T Trafford (Chair) and Cllr H Ward – The attendance register was signed.

In attendance:

D Greatorex (Parish Clerk/RFO). Jack Bell (Derbyshire FA), Derek Chappell (Chair of Glapwell Colliery Cricket Club)

117/25 To receive and accept apologies for absence:

Apologies of absence were received from Cllr R Hibbert.

Resolved: That the apologies be noted.

118/25 Chairs Announcements:

The Chair welcomed those present to the meeting.

119/25 Variation of Order of Business Resolved:

That none be recommended.

120/25 Declaration of Members' Pecuniary and Non-Pecuniary Interests

a) The following interests were declared by Members.

All Members of the Parish Council	Non-pecuniary personal interest as trustees of Glapwell Centre Sports Association – item 12(a)
Cllr C Fleetwood	Non-pecuniary personal interest as a trustee of Glapwell Centre Guardians
Cllr T Trafford	Non-pecuniary personal interest as a trustee & Chair of Glapwell Centre Guardians
Cllr H Ward	Non-pecuniary personal interest as a trustee of Glapwell Centre Guardians
Cllr J Ritchie	Non-pecuniary personal interest as a Glapwell Colliery Cricket Club Member – item 12(f) and 12(g)

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Parish Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member, her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

b) To consider requests for dispensations

The Clerk advised that a request for a dispensation had been received from Cllr J Ritchie, regarding agenda item 12f (Lease for Glapwell Colliery Cricket Club). Under section 33 of the Localism Act 2011, it was **Resolved**: to grant the request from Cllr Ritchie, which allowed Cllr Ritchie to remain in the meeting whilst agenda item 12f (Lease for Glapwell Colliery Cricket Club) was being debated; and to participate in the debate; and to vote on any matters.

District Cllr Ritchie signed the dispensation form, provided by the Clerk.

121/25 Items in Exclusion

To determine which items (if any) from the agenda, should be taken with the press and public excluded

Resolved: That item 14 (confidential item) – Centre Manager Contract of Employment be taken in exclusion.

122/25 To approve the following minutes:

Minutes of the ordinary meeting of the Parish Council held on the 19th December 2024

It was proposed by Cllr A Langtry-Palmer and seconded by Cllr Ritchie, and;

Resolved: that the ordinary minutes of the meeting of Glapwell Parish Council, dated the 19th December 2024, be confirmed as a true and accurate record. **Unan.**

123/25 Public Speaking (Opened at 7.05pm)

a) Open Forum

A period of not more than 15 minutes was made available for members of the public and Members of the Council to comment on any matter.

Jack Bell (Derbyshire FA) took the floor.

Jack outlined that the Derbyshire FA are a funding partner who try to help grass roots facilities. Jack advised they have a number of grants available and that the Derbyshire FA try to work locally to apply for them, and guide applicants through the process. Jack also advised that to keep the funding as simple as possible the Football Foundation work to a Small Grant under £25k. Jack advised anything above that is classed as a Capital project, for anything up to a million pounds plus.

Jack informed Members that before the project costs are established, surveys have to be undertaken in order to determine what the project looks like. Jack advised Members that the FA would guide the applicant through pre-application, partnering with them to get the application on board. Because the football foundation is part of the governments funding and because of the change of government, Jack advised he couldn't guarantee that funding will be the same as before with the previous government – but it was looking likely.

The Chair advised Jack that the Parish Council's aspirations were to refurbish Hall Corner, rather than rebuild it. The Chair stated that the Parish Council may wish to build a new clubhouse and removal of the old clubhouse, as being part of the package was discussed - Jack advised he would look into this suggestion. The Chair advised the rebuilding of the changing rooms would be step 1, and that step 2 would be to have a new clubhouse that was for the use of the teams that use the ground, and for community use.

Jack informed Members that it is easier to get a small grant of under £25,000.00 than that of a Capital grant. Cllr Ward asked if the Parish Council could apply for two grants, one for the refurbishment and then a second one later for a build on top. Jack confirmed this was possible.

Jack advised that contacting the Foundation to ask for a site visit would depend on the Parish Council's budget, stating that normally the funder / applicant split was 66/33%, with the funder contributing the most, based on a £25,000.00 project cost. Jack advised that for Capital projects and community use, the Foundation would ask the Parish Council to do a community engagement study, and the outcomes of that would determine the success of the application; Jack advised that previously for a project of £1.2 million, the Foundation had contributed 80% because the outcomes were high. Jack informed Members that were the Parish Council able to get partnership funding for a brand-new club house, the Foundation would look for a £200,000.00 contribution for a £1m project.

Jack advised Members that panel decisions are very much based on the community engagement tool-piece and that the scale of the locality doesn't make a difference. Jack highlighted the importance of showcasing multi-sport, community use, day time use, and linking with community organisations. Jack stated it was important to showcase what impact

the refurbishment would have on the football club eg increased participation; progression allowing for growth; inclusivity for females, males and disabled people. Jack advised that pitch grading would not affect the funding bid.

s/be Glapwell Community Sports Association, not Glapwell Football Club

The Vice Chair advised that the GCSA would make the application. Jack stated that a proforma agreement between the Football Club and the GCSA showing grass roots football organisations are using it, would need to be applied to the application. It was acknowledged that there was a 20-year lease with the Parish Council and **Glapwell Football Club**. Jack advised that a 20-year lease may affect applying for a capital grant – as normally the lease would have to be a minimum of 25 years, but he would check with the Foundation.

It was acknowledged that all Members were trustees of the GCSA. The possibility of an application made by the GCSA was discussed. Jack advised that for a £25,000.00 grant the applicant would need to contribute 33% (£8.5K) and that the application would need to have quotes attached, to determine an idea of costings. Jack advised the FF would then get a technical and support project manager down to have a look at the building and do surveys, and they would come back with designs. Jack stated that a decision from the FA regarding the funding is given within weeks.

Members thanked Jack for coming and for explaining the funding opportunities available. Jack departed the meeting at 7.35pm.

Derek Chappell (Chair of Glapwell Colliery Cricket Club) took the floor.

Derek advised he was in attendance representing the Glapwell Colliery Cricket Club and asked for an update on the progress of the lease. A discussion was held and Derek advised the GCCC are happy with a 10-year lease. A further discussion was held on funding.

Resolved: That Derek provide evidence from the ECB that funding is guaranteed, in order for the Parish Council to follow up on the progression of the lease.

A discussion was held on the first tranche of S106 money which was now available. Members expressed dissatisfaction regarding the fact that Bolsover District Council had not consulted with the Parish Council regarding the availability of the first tranche of S106 money.

Resolved: That District Cllr Ritchie invite Matt Connelly, from BDC, to attend the next Parish Council meeting, on the 20th February 2025, to discuss this further.

Members thanked Derek for coming. Derek departed the meeting at 7.45pm.

b) Report from and questions to County Councillor J Barron.

County Cllr J Barron was not in attendance. No report had been submitted. No questions were raised by Members, for the Clerk to submit to County Cllr J Barron.

c) Report from and questions to District Councillor J Ritchie.

District Cllr Ritchie's report had been circulated to Members, prior to the meeting. District Cllr Ritchie provided a verbal report to support his written report.

Members thanked District Cllr Ritchie for his report. **Resolved:** to note and approve District Councillor Ritchie's report.

d) Report from and questions to PCSO David Hancock

PCSO David Hancock was not able to attend the Parish Council meeting. The Chair brought to Members attention the contents of a letter, which had been delivered to the Centre and which was addressed to a Parish Council volunteer at Hall Corner. Upon discussion of this letter, it was **Resolved:** for the Clerk to bring the contents of the letter to the attention of PCSO Hancock. **Resolved:** for the Centre Manager to make Liam, from Glapwell FC, aware of the letter and give Glapwell FC the opportunity to respond. **Resolved:** for the Centre Manager to report the contents of the letter to the Football League. **Resolved:** To take any further action if deemed necessary.

(Public speaking closed at 7.55pm).

124/25 Clerk's report

The Clerk gave a verbal report to support her written report. **Resolved:** To note and approve the Clerk's report, as previously circulated.

125/25 Centre Manager's report

The Clerk gave a verbal report to support the Centre Manager's written report. Members noted that Cllr Ward had agreed to become a trustee of the Glapwell Centre Guardians. Cllr Ward outlined some of the free courses due to run shortly at the Centre. A discussion was held on ensuring heat was not being lost due to gaps in doors. **Resolved:** To note and approve the Centre Manager's report, as previously circulated; **Resolved:** For the Centre Manager to purchase some self-adhesive draught excluders from Screw Fix.

126/25 Correspondence

The Clerk advised Members that correspondence had been received from the following:

- a) Derbyshire Community Hubs** – regarding free training and event opportunities - as circulated to Members, and the Centre Manager, prior to the meeting.
- b) Bolsover District Council** – As circulated to Members prior to the meeting. BDC are looking to adopt a local validation checklist for planning applications. To help with the development of this document and to ensure that best outcomes for service users, BDC have

invited Glapwell Parish Council to comment on a Draft Local Validation Checklist, which can be viewed here:

https://www.bolsover.gov.uk/index.php?option=com_content&view=article&id=1490

Any comments made will be reviewed and, where appropriate, changes made to a final document, which will be taken to BDC's planning committee for approval and adoption.

Any comments that we wish to make in relation to this draft document are done by emailing: dev.control@bolsover.gov.uk or by posting our response to The Planning Department at Bolsover District Council, The Arc, High Street, Clowne, Chesterfield, S43 4JY.

The deadline for making comments is **Friday 21st February 2025.**

c) **Members of the public** – Alex Parsons regarding a fundraising request, as circulated to Members prior to the meeting. This is regarding Alex's son Seth, who has been chosen to compete in the ISKA world championships in Orlando, America, in July of this year. **Resolved:** that the Clerk invite Alex Parsons and her son Seth along to the next meeting on February 20th, in order for them to discuss their fundraising request further.

Resolved: to note the above items for information;

127/25 Planning – decisions made:

Application No: 24/00543/FUL

Erection of two-storey and single-storey rear extension.

18 The Hill Glapwell Chesterfield S44 5LY

Mr Dan Blanks

The proposal has been granted, subject to conditions:

128/25 Maters for decision

(a) To approve the budget for 2025/26 and to agree a precept

Motion 1 – Proposed by Cllr Trafford and seconded by Cllr Fleetwood to approve the budget and set a precept for the financial year 2025/26 of £133,250.00 (A 2.5% increase on 2024/25, to meet the cost of inflation), with a recorded vote:

Cllr C Fleetwood For,

Cllr D Harvey For,

Cllr A Langtry-Palmer For,

Cllr Colton Lee For,

Cllr Craig Lee For,

Cllr J Ritchie Against,
Cllr S Thornton For,
Cllr T Trafford For,
Cllr H Ward For,

Vote: “**Motion carried 8 for, 1 against**”

Cllr Trafford advised that following the setting of the 24/25 precept, the Parish Council undertook not to increase the precept for 25/26, but that inflation necessitated a 2.5% increase.

Motion 2 – Proposed by Cllr Ritchie, that the first motion be amended as follows: to approve the budget and set a precept for the financial year 2025/26 of £136,500.00 (A 5% increase on 2024/25 – allowing for 2.5% inflation and an amount to be allocated for outdoor sports/play area), with a recorded vote:

Cllr C Fleetwood Against,
Cllr D Harvey Against,
Cllr A Langtry-Palmer Against,
Cllr Colton Lee Against,
Cllr Craig Lee Against,
Cllr J Ritchie For,
Cllr S Thornton Against,
Cllr T Trafford Against,
Cllr H Ward Against,

Vote: “**Motion failed 1 for, 8 against**”

It was therefore procedurally **Resolved**: to approve the budget and set a precept for the financial year 2025/26 of £133,250.00 (A 2.5% increase on 2024/25, to meet the cost of inflation).

(b) Football Ground and MUGA

It was proposed by Cllr Harvey and seconded by Cllr Ward and **Resolved**: to defer this item until the next meeting, whilst further investigations are undertaken. **Unan.**

(c) Traffic Matters/Vehicle Speed Watch

As outlined in the Clerk’s report, it was noted by Members that Paul Cannon had put the Ault Hucknall and Glapwell scheme back onto the list. Paul had requested that a local Safer Neighbourhood Team (SNT) officer makes contact with the Parish Council to begin making progress. It was further noted that PCSO Dave Hancock, our local Safer Neighbourhood Team (SNT) officer, who had sent his apologies for the meeting, had advised the Clerk that he will liaise with Ian Grainger Grimes with a view to progressing the Scheme.

(d) Playground Facilities on the Green

As outlined in the Clerk's report, the Clerk advised Members she had received a response from Tristan Mosely of Meadow View Homes, regarding Council's suggestion that instead of creating a children's play area on the new development, that instead Meadow View Homes invest financially into the current play area on the Village Green. The Clerk advised Members of Tristan Mosely's response:

"Unfortunately, this is not something that we would be able to support, as we have spent the last couple of years developing the site, promising purchasers of each of the plots, that we will be providing a play area as part of the open space, which will also provide a link to other footpaths throughout the Glapwell area." Members noted the response.

(e) Safeguarding

The Clerk, as previously referred to in her report, advised Members that she had commenced the process of making requests to DCC, regarding whom the Parish Council would like DBS checking.

Standing Orders were suspended and it was proposed by the Chair, Cllr Trafford and seconded by Cllr Ritchie and, **Resolved:** that the length of the meeting be extended for another hour. Procedural Standing Orders were duly reinstated. (Time now stood at 9.00 pm).

(f) To receive an update on assisting Glapwell Colliery Cricket Club in acquiring a lease for the cricket ground.

(Cllr Ritchie used his dispensation, remaining in the meeting and participating in discussions and voting in the resolution).

The Clerk advised Members that she had received an email from Banner Jones, advising that a different solicitor would now be taking over the handling of the lease, as the previous solicitor had now gone on Maternity Leave. The Clerk further advised Members that the new solicitor's fee was higher. **Resolved:** That the Clerk contact Banner Jones to query this matter, and then to bring it back to the table at February's meeting.

(g) To receive an update on the emergency grant offer from ECB (England Cricket Board) in order to erect a fence on the boundary edge of the cricket pitch, to retain the ball on that side

The Clerk advised Members that the grant application had successfully gone through, and that she had now instructed Derwent Fencing to commence the undertaking of the works.

(h) To discuss Local Authority Lottery

Resolved: that Cllr Craig Lee liaise with the Clerk, with a view to bringing any information back to the Parish Council, at its February meeting.

(i) **To discuss Calendar of events and diary dates for 2025**

- **Glapwell Remembers via BDC Cultural Corridor (Sunday 23rd February 2025)**
Resolved: That 500 leaflets promoting the event, be distributed by Members, to all households of the village.

Resolved: That Cllr Ritchie acquire some stone off his nephew which would be used for the children to do rubbings.

- **Commemoration of the 80th anniversary of the end of World War 2 (Sunday 4th May 2025)**

Resolved: That this item be deferred until the next meeting on the 20th February 2025.

129/25 Finance

a) Statement of Account

Resolved: To note the following balances:

Account	Date	Balance
Instant Access (Reserve)	16/01/24	£66,630.06
Current T2	16/01/24	£11,865.59
Glapwell Centre Guardian's	14/01/24	£22,787.65
Glapwell Sports Association	14/01/24	£15,099.97

b) To receive the report on items of income

Resolved: To note the following items of income

20th December 2024 – 16th January 2025

Date	Source	Amount
31/12/24	Unity Trust Interest received	£469.27

c) Approval of payments

Resolved: To approve the following payments:

Payment schedule 20th December 2024 – 16th January 2025, for the sum of £8,814.11, including Direct Debits, Charges and Digital Banking transactions.

Date	Supplier	Details	Min	TOTAL	NET	VAT	Presented
20.12.24	J Peters	Out of Pocket		£ 26.16	£ 26.16	£ -	131 Y (Digital)
24.12.24	Water Plus	FG Water		£ 73.27	£ 61.06	£ 12.21	130 Y (DD)

24.12.24	Scottish Water	Centre Water		£ 49.34	£ 49.34	£ -	129 Y (DD)
24.12.24	J S Marriott	Payroll		£ 34.00	£ 34.00	£ -	132 Y (Digital)
31.12.24	Staff Sals	December		£ 4,316.15	£ 4,316.15	£ -	133 Y (Digital)
22.12.24	HMRC	PAYE		£ 1,345.71	£ 1,345.71	£ -	133 N (Jan Digital)
22.12.24	Nest	Pension		£ 182.03	£ 182.03	£ -	133 N (Jan DD)
27.12.24	Daisy/XLN	Tel/BB		£ 81.11	£ 67.59	£ 13.52	134 N (Jan DD)
29.12.24	British Gas	Centre Elec		£ 201.06	£191.49	£ 9.57	135 N (Jan DD)
31.12.24	Unity	Handling charge		£ 4.80	£ 4.80	£ -	(Charges) Y
31.12.24	Unity	Service charge		£ 10.80	£ 10.80	£ -	(Charges) Y
2.01.25	Easy Web	Hosting		£ 71.28	£ 59.40	£ 11.88	DD Y
7.01.25	Waste Man	Centre Waste		£ 87.60	£ 73.00	£ 14.60	DD Y
1.01.25	BDC	Rent of V Hall		£ 1.00	£ 1.00	£ -	136 Y (Digital)
1.01.25	Vault	Maint/Monitoring		£ 360.00	£ 300.00	£ 60.00	137 Y (Digital)
2.01.25	EDF	Ctre gas (last bill)		£ 358.54	£ 298.78	£ 59.76	138 Y (DD)
6.01.25	E-On	FG Gas		£ 18.24	£ 17.37	£ 0.87	139 Y (DD)
6.01.25	Shelter Maint	Cleaning 2 bus shelters		£ 18.10	£ 15.08	£ 3.02	140 Y (Digital)
6.01.25	E-On	FG Elec		£ 44.92	£ 42.78	£ 2.14	141 Y (DD)
8.01.25	R Cook Elec	Xmas tree & works		£ 1,272.00	£ 1,060.00	£ 212.00	142 Y (Digital)
13.01.25	J Butler	Plumbing works		£ 258.00	£ 258.00	£ -	143 Y (Digital)

d) To receive the budget monitoring/forecast report to 31.12.24 and to consider risk assessments/ Insurance implications.

Resolved: To approve the budget monitoring/forecast report. No additional risk assessment or Insurance items received.

	Budget 2024/25	Received 01.04.24 to 30.06.24	Received 01.07.24 to 30.09.24	Received 01.10.24 to 31.12.24	TOTAL
INCOME					
1. PARISH COUNCIL Precept	£130,000	£65,000	£65,000	£ -	£130,000
2. GLAPWELL CENTRE Lettings & Other receipts				£2,200	
	£5,000	£2,415	£2,290		£6,905
Vat refunded	£0	£7,942	£847	£224	£9,013
Interest	£0	£302	£319	£469	£1,090
Donations	£0	£0	£600	£701	£1,301
Project funding	£0	£0	£2,778	£ -	£2,778
TOTAL	£135,000	£75,659	£71,834	£ 3,594	£151,088

Code	BUDGET HEADING	Budget 2024/25	Reserves as at 01.04.24	Expended 01.04.24 to 30.06.24	Expended 01.07.24 to 30.09.24	Expended 01.10.24 to 31.12.24	Est Budget Remaining
	Expenditure						
	1. PARISH COUNCIL						
A	Section A: Reserves						
A1	Contingency reserves		£10,000	£0	£0	£0	£10,000
A2	Election reserves		£4,000	£0	£0	£0	£4,000
	Total		£14,000	£0	£0	£0	£14,000
B	Section B: Gen Admin (Inc Insurance)	£9,000	£0	£479	£6,466	£1,297	£758
	Total	£9,000	£0	£479	£6,466	£1,297	£758
C	Section C: Staffing (Inc HMRC & Pension)	£28,900	£2,000	£5,518	£10,518	£8,797	£6,067
	Total	£28,900	£2,000	£5,518	£10,518	£8,797	£6,067
D	Section D: Projects						
	Flower beds; Fireworks, Xmas tree +Footpath Maint	£8,000	£1,000	£0	£5,381	£0	£3,619
	S137	£0	£1,000	£500	£25	£0	£475

	Total	£8,000	£2,000	£500	£5,406	£0	£4,094
E	Section E: BDC Loan	£28,350	£0	£7,087	£7,087	£7,087	£7,089
	Total	£28,350	£0	£7,087	£7,087	£7,087	£7,089
	Glapwell Centre						
F	Section F: Staffing (Inc HMRC & Pension)	£36,200	£2,000	£9,438	£8,660	£8,860	£11,242
	Total	£36,200	£2,000	£9,438	£8,660	£8,860	£11,242
G	Section G: Exps - cleaning etc	£2,000	£500	£604	£203	£562	£1,131
	Total	£2,000	£500	£604	£203	£562	£1,131
H	Section H: Utilities	£8,500	£0	£1,476	£1,846	£1,754	£3,424
	Total	£8,500	£0	£1,476	£1,846	£1,754	£3,424
I	Section I: Maintenance	£8,000	£0	£336	£480	£945	£6,239
	Total	£8,000	£0	£336	£480	£945	£6,239
J	Section J: Glapwell Centre Project	£25,500	£5,000	£0	£0	£0	£30,500
	Total	£25,500	£5,000	£0	£0	£0	£30,500
	Football Ground						
K	Section K: Utilities & Maint	£3,000	£707	£816	£820	£600	£1,471
Total		£157,450	£26,207	£26,254	£41,486	£29,902	£86,015

e) To receive the Income and expenditure, bank reconciliation up to 31st December 2024

Resolved: To note and approve the income and expenditure, and bank reconciliation.

(As per page 13)

SUMMARY OF INCOME & EXPENDITURE ACCOUNT - DECEMBER 2024			
		INCOME	EXPENDITURE
		£	£
GROSS INCOME			
Precept			
Donations		£700.80	
Bank Interest		£469.27	
VAT Output tax		£157.58	
VAT Refund			
		£1,327.65	
GLAPWELL CENTRE INCOME			
Centre Lettings		£787.92	
		£787.92	
		£2,115.57	
GROSS EXPENDITURE			
Admin			£225.66
Staffing Costs Parish			£2,811.57
Section 137 Donations			
Projects			
VAT Input Tax			£202.11
			£3,239.34
GLAPWELL CENTRE EXPENDITURE			
Centre Expenses			£50.08
Staffing Costs			£3,032.32
Utilities			£668.23
Maintenance			£525.45
			£4,276.08
FOOTBALL GROUND & MUGA			
Running Expenses			£37.05
			£37.05
		£2,115.57	£7,552.47
SUMMARY			
Bank Current Account Balance as at 31/12/2024	£	£	
Reserve Account Balance as at 31/12/2024	£	£	
	£80,912.83		
Less unrepresented items	£1,809.91	£79,102.92	
Cash Book Reconciled Balance as at 31/12/2024			
Cash Book Balance brought forward	£84,539.82		
Add Income	£2,115.57		
Less Expenditure	£7,552.47		
Cash Book Balance carried forward		£79,102.92	



Confidential items

130/25 To consider amendments to the Contracts of Employment for the following staff:

- a) The Centre Manager – not for publication.

Non-confidential items

131/25 Time, date and place of next meeting.

The next scheduled meeting of the Parish Council is Thursday 20th February 2025 at 7pm.
The agenda closes at 9am on Thursday 13th February 2025

The meeting closed at 9.25pm